MERCED COUNTY EDUCATION FOUNDATION
BOARD MEETING

Wednesday, November 4, 2020 - 3:30 PM
Merced County Office of Education
Downtown PDC
1715 Canal Street, Merced

MINUTES

I. Open

A. The meeting was called to order at 3:27 p.m. by Michele Fagundes.

B. Roll Call:
   Present were Michele Fagundes,
   Steve Tinetti,
   Nancy Young-Bergman,
   Joe Doyland,
   Steve Gomes,
   Mary Ellen Arana
   Mary Robinson

C. Others Present were Steve Tietjen, Janet Riley, Stacie Aracibia and Steve Peck.

II. Approval of Agenda

Steve Gomes motioned and Mary Ellen Arana seconded to approve the agenda as presented. The motion was approved 6-0.

III. Consent Agenda

Items listed under the Consent Agenda are considered to be routine and are acted upon in one motion. Each item shall be deemed to have been considered in full. The recommendation is for all items under the Consent Agenda to be approved unless otherwise specified. Any item may be removed for discussion upon request.

A. Minutes of Meeting on September 9, 2020.

   Steve Tinetti motioned and Steve Gomes seconded to approve the minutes of the meeting on September 9, 2020. The motioned was approved 6-0.

IV. Public Participation/Comments

The public is invited to address the Board on agenda item(s) within the Board’s jurisdiction prior to or during the Board’s consideration of the agenda. The public should identify agenda item(s) they wish to address with the Board President. When the agenda item is announced, the Board
President will call on the public who has already stated his or her interest in providing input. There will be no further public input on the agenda item after the Board discussion begins. No action may be taken on the item raised by the public comment unless the item is on the agenda.

Items for Information/Discussion/Action

A. **Virgina Smith Trust – Steve Tietjen and Stephen Peck**

   *The recommendation is for the board to approve the MCEF to be a recipient of benefit fund in concept under the Virginia Smith Trust.*

   Steve Peck reviewed VST’s plan for development fulfilling the university community vision. The board asked questions. Can be approximately 150k to 500k per year for youth programs. 15-year build occurring between 2025-2040. Joe Doyland motioned and Nancy Young-Bergman seconded to approve that MCEF is to be a recipient of benefit fund in concept under the Virginia Smith Trust. The motion was approved 7-0.

B. **Financial Reports – Janet Riley**

   Janet Riley presented the financial reports.

C. **2021 Calendar Year Budget**

   *The recommendation is for the board to maintain the budget for 2021 as approved in November 2019.*

   Steve Gomes motioned and Mary Ellen Arana seconded to approve the board to maintain the budget for 2021 as approved in November 2019. The motion was approved 7-0.

D. **Movement of Funds from CGM Students Sponsorship**

   *The recommendation is for the board to approve the movement of funds from CGM Student Sponsorship to General Student Sponsorship. Amount of $20,250.*

   Nancy Young-Bergman motioned and Joe Doyland seconded to approve the movement of funds ($20,250) from CGM Student Sponsorship to General Student Sponsorship. The motion was approved 7-0.

E. **Approve 2020-21 Agreement with Merced COE for Administrative and Support Services**

   *It is recommended that the Board approve the 2020-21 Agreement with Merced County Office of Education for Administrative and Support services.*

   Joe Doyland motioned and Steve Tinetti seconded to approve $5000 for Merced County Office of Education for Administrative and Support services. The motion was approved 7-0.

F. **2021 Calendar**

   *The recommendation is for the board to approve the meeting calendar for 2021 as presented.*

   Mary Ellen Arana motioned and Steve Gomes seconded to approve the meeting calendar for 2021 as presented. The motion was approved 7-0.
G. **Annual Reorganization**
   1. Expired Terms, December 2020 – Michele Fagundes and Steve Gomes
   
   *The recommendation is for the Board to reappoint Michele Fagundes and Steve Gomes to the Board of Directors for a 3-year term.*

   Steve Tinetti motioned and Nancy Young-Bergman seconded to reappoint Michele Fagundes and Steve Gomes to the Board of Directors for a 3-year term. The motion was approved 7-0.

   2. Nominate and Select President, Vice President, Secretary and Chief Financial Officer for 2021. (one-year term each)

   Joe Doyland motioned and Steve Gomes seconded to nominate and select Michele Fagundes as President, Steve Tinetti as Vice-President, Nancy Young-Bergman as Secretary and Janet Riley as Chief Financial Officer for 2021 (one-year term each).

H. **Donor Management Software - Neon**

   *The recommendation is for the board to approve the purchase of new donor management software Neon. Total Cost $2,509.20 (setup and first year), Annual Cost not to exceed $1800.*

   Joe Doyland motioned and Steve Tinetti seconded to approve the purchase of new donor management software Neon for a total cost of $2,509.20 (setup and first year), annual cost not to exceed $1,800. The motion was approved 7-0.

I. **Other Business**

   Possible fundraising options were discussed. Stacie will call around for pricing for a drive-thru dinner. A possible date for this is February 2021 date at Mondo. An annual newsletter was also discussed to be sent with a donation letter.

V. **Future Agenda Items**

   A. Planning/Goal Setting Meeting – January 13, 2021 – 2:30PM
   B. Foster Youth/Student Sponsorships
   C. Classroom Lesson Grants – VAPA/CGM

VI. **Adjournment**

   Steve Tinetti motioned and Joe Doyland seconded to adjourn the meeting at 4:58 p.m. The motion was approved 7-0.