March 15, 2021

TO: All MCOE Staff

FROM: Steve M. Tietjen, Ed.D.
Merced County Superintendent of Schools

RE: 2021-2022 HOLIDAY SCHEDULE

Following is the holiday schedule for 2021-2022*:

- Monday July 5, 2021 Independence Day (observed)
- Monday September 6 Labor Day
- Thursday November 11 Veteran’s Day
- Thursday November 25 Thanksgiving Day
- Friday November 26 In lieu of Columbus Day
- Friday December 24 In lieu of Admission Day
- Monday December 27 Christmas Day (observed)
- Friday December 31 New Year’s Day (observed)
- Monday January 17, 2022 Martin Luther King Day (observed)
- Monday February 14 Lincoln’s Birthday (observed)
- Monday February 21 President’s Day (Washington)
- Monday May 30 Memorial Day

*CSEA #541 members should refer to 5.23 of the MCOE-CSEA Collective Bargaining Agreement for details regarding substitution of holiday.

Day of Choice - One day to be used on or before June 30, 2022, with advanced administrative approval. Eligible employees:
- Permanent CSEA #541 bargaining unit members
- Full-time permanent non-represented classified employees
- All classified management employees

Regarding holidays for substitutes and short-term classified employees:
1. Short Term Employees working more than 20 consecutive days, who work the day before and after a holiday, shall be granted holiday pay.
2. Substitute Employees are excluded from holiday pay benefits.

MCOE classified employees assigned to work sites which are closed for winter and spring break will take vacation, Day of Choice or payroll deduction during these periods for days other than those listed above. Exceptions to this rule are subject to the approval of the Primary Department Administrator.

Distribution: Cabinet, New Hire Orientation Packets, CSEA President, MCOTA President