SMITH FAMILY SCHOLARSHIP BOARD AND TRUSTEES MEETING

Monday, December 13, 2021, 1:30 pm

Merced County Office of Education, Board Room
632 West 13th Street, Merced, CA 95341

Agenda

Merced County Office of Education (MCOE) will be conducting the Smith Family Scholarship Board and Trustee meeting at the regular time and in-person. The public is welcome to attend the meeting in-person or remotely. To join the meeting via Zoom visit this link: https://mcoe-org.zoom.us/j/99891564283?pwd=OUhxM2ljaVRLd3FVS1xemNDOGgpZz09 or by phone at: 1-669-900-6833 Meeting ID: 998 9156 4283 Passcode: 245836

I. Open
   A. Call to order at _______ p.m. by Chairperson ________________ .
   B. Roll Call:
      Chris Chavez, Chairperson _______
      Geneva Brett, Vice Chairperson _______
      Frank Fagundes, Member _______
      Fred Honoré, Member _______
      Dennis Hanks, Member _______
   C. Others Present: ________________________________________________.

II. Approval of Agenda
   A. Approve agenda as presented.
      Motion by ______________ Second by ______________ Vote _____________

III. Annual Reorganization
   A. Nomination and Selection of Chairperson for 2022.
      Motion by ______________ Second by ______________ Vote __________
   B. Nomination and Selection of Vice Chairperson for 2022.
      Motion by ______________ Second by ______________ Vote __________

IV. Approval of Minutes of Prior Meetings
   A. Minutes of meeting on November 15, 2021.
      Motion by ______________ Second by ______________ Vote __________

V. Written and Oral Communications

VI. Public Participation
   This time is provided for the public to address the Trustees on matters of concern, which fall within the jurisdiction of the Trustees, which are not on the agenda. Speakers are encouraged to consult with Trust management prior to agenda preparation regarding any Trust operation or responsibility as no action will be taken on non-agenda issues. Speakers must give their names and addresses. Because these are non-agenda matters, generally no discussion or comment by the Trustees should be expected except to properly refer the matter for review or action, as appropriate.
VIRGINIA SMITH TRUST (VST)

VII. Consent Calendar

A. Payment to the Merced County Office of Education for Support Services which includes personnel services and operating expenses in the amount of $3,297.74 for October 2021-Revised and $3,235.35 for November 2021.

B. Payment to Robbins, Browning, Godwin & Marchini for Legal Services in the amount of $1,360.00 for October 2021-VST/CY Pres. and $1,575.00 for November 2021-VST/CY Pres.

C. Payment to Board Members for meeting fee and mileage in the total amount of $748.69 for the regular meeting on December 13, 2021.

D. Payment to Five Ten Bistro for VST Scholarship Collaboration with Merced Union High School District for $344.05 on October 20, 2021.

Motion by ______________ Second by ______________ Vote _____________

VIII. Items for Information/Discussion/Action

A. Financial Investment Advisor’s Report Janet Riley
   1. Investment Portfolio Report
   2. Packard Endowment Report
   3. Cash Flow by Month Report
   4. Account Reconciliation Reports
   5. Scholarship Report
   6. Summary of Contract

CYRIL E. SMITH TRUST (CST)

IX. Consent Calendar

A. Payment to Robbins, Browning, Godwin & Marchini for Legal Services in the amount of $60.00 for November 2021.

Motion by ______________ Second by ______________ Vote _____________

X. Items for Information/Discussion/Action

A. Financial Investment Advisor’s Report Janet Riley
   1. Investment Summary Report
   2. Cash Flow by Month Report
   3. Account Reconciliation Reports
   4. Scholarship Report
XI. Closed Session
   A. Conference with real property negotiator, VST Land Development Plan, Kenneth Robbins, Negotiator of Real Property/Land Development issues, pursuant to Government Code Section 54956.8.
   B. Conference with legal counsel – anticipated litigation pursuant to Government Code Section 549569.

XII. Open Session
   A. Action ______________________________________________________
      Motion by ______________ Second by ______________ Vote _____________

XIII. Future Agenda Items
   A. VST 2022-23 Scholarship Recipients Award Amount
   B. Committee Assignments by New Chairperson
      Current Assignments:
      1. VST Scholarship (2)            Frank Fagundes, Geneva Brett (sub: Fred Honoré)
      2. CST Scholarship (2)            Chris Chavez, Dennis Hanks
      3. Investment Committee (2)       Fred Honoré, Dennis Hanks
      4. Policy Committee (2)           Frank Fagundes
      5. History Committee (1)          Frank Fagundes
      6. VST Land Development (2)       Fred Honoré, Dennis Hanks
      7. Action Plan Annual Review (2)  Chris Chavez, Dennis Hanks

XIV. Adjournment
      Motion to Adjourn at ____________ p.m.
      Motion by ______________ Second by ______________ Vote _____________

The next regular meeting is scheduled on Tuesday, January 18, 2022, at 1:30 pm in the Merced County Office of Education Boardroom.

Note: No action may be taken on any items not appearing on this agenda unless:
- There is a finding of an emergency situation by a majority vote, and
- A two-thirds (2/3) vote of the legislative body or a unanimous vote if less than two-thirds of the members are present; and
- An item was properly posted, but carried over for five (5) days.

Americans With Disabilities Act Assistance: Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify the Smith Family Trust Office (209) 381-6604 as soon as possible. Every effort will be made to give primary consideration to expressed preferences or provide equally effective means of communications to ensure equal access to the meetings of the Merced County Board of Education.

Availability of Documents for Public Inspection: Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Merced County Office of Education to all or a majority of the members of the Smith Family Scholarship Board and Trustees less than 72 hours prior to that meeting are available for public inspection in the Superintendent’s Office at the Merced County Office of Education, 632 West 13th Street, Merced, CA 95341, during normal business hours.